



HELENSVILLE SCHOOL INFORMATION PACK 2022

Helensville Primary School
29 Rata Street
Helensville
Phone: 09 420 8005
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www.helensville.school.nz

2022 Term dates Please note these dates may change due to COVID-19

Term 1

Tuesday 1st February	Learner map conferences only. School closed for instruction
Wednesday 2nd February	School opens for instruction
Monday 7th February	Waitangi Day. School closed for instruction
Monday 7th March	Staff Only Day. School closed for instruction
Thursday 14th April	Last day of Term 1

Term 2

Monday 2nd May	School opens for instruction
Friday 3rd June	Staff Only Day (Kahui Ako). School closed for instruction
Monday 6th June	Queen's Birthday. School closed for instruction
Tuesday 7th June	Staff Only Day. School closed for instruction
Friday 24th June	Matariki. School closed for instruction
Friday 8th July	Last day of Term 2

Term 3

Monday 25th July	School opens for instruction
Friday 30th September	Last day of Term 3

Term 4

Monday 17th October	School opens for instruction
Monday 24th October	Labour Day. School closed for instruction
Monday 14th November	Staff Only Day. School closed for instruction
Friday 16th December	Last day of Term 4

Welcome to Helensville School

This information pack is set out alphabetically and aims to answer initial queries you may have about our fabulous school. Should you require further information please speak to the Principal during your enrolment interview, the office staff or your child's teacher.

● Absences

Once a child reaches the age of 6, by law they must attend school. There are times however, when absences are unavoidable due to illness or unexpected events. If you know your child is going to be absent for a day, please send a note to your child's teacher, or call the school office 094208005 or pop on Skool Loop **before school begins** for the day. Please leave a message detailing the reason for the absence and when your child is expected to return to school. Absences are followed up daily to ensure all children have made it safely. The Ministry of Education asks that all schools closely track students for continual or unexplained lateness and absences.

● Accidents and Sickness

If your child falls ill or has an accident at school, the office will contact you immediately.

On enrolment, parents/caregivers are asked to provide two emergency contacts in case we are unable to contact you should your child be sick or have an accident at school. Any changes to these contact people or their details need to be relayed to the school office as soon as possible.

If your child is on medication for any reason, please make arrangements with the school office for administering it so that we can ensure they get the correct dosage at the right time. Teachers are not able to administer medication to students. Some medications require parents to sign an authorisation form. If long term prescribed medication is to be administered at school, then parents/caregivers will need to sign the appropriate form.

If your child is a severe asthmatic, is allergic to bee/wasp stings, or has other allergic reactions parents/caregivers will need to ensure we have the appropriate medication available at school. This is kept in a named container/bag in the school sick bay.

Should medical attention need to be sought for your child and we cannot contact you or your emergency contacts, the school will take them down to Kaipara Medical Centre.

● Address and Phone Numbers

These are included as part of the enrolment form, but if you move or change your telephone number or email address please inform the school office immediately. In addition, any changes you would like made to your nominated emergency contact person(s), please let us know.

● After School

If you want your child to change their normal way of travelling home, please send a note to school or contact the office. If your child normally travels on a school bus, please ensure the office is notified, or if you are collecting your child from school, the Bus Co-coordinator is informed.

● After School Care

There is an after school care programme which is operated privately between 3:00pm and 6:00pm daily. Children are enrolled by contacting the supervisor directly. If there are any concerns regarding after school care, please ring Emily on 0211208467.

- **Agricultural Day (Ag Day)**

Helensville School has an annual Ag Day, which usually falls on the first Friday of Term 4 starting at 4pm.. This is a hugely anticipated community event. Students are encouraged to rear goats, lambs or calves (if permitted) to enter into the animal competitions, classrooms are open for part of the evening. A detailed booklet is sent home closer to the day.

- **Arrival at School**

Students are not expected on school grounds before 8.30am. There is an 8.30am bell which signals that classrooms are open. Teachers are in rooms and available to speak with students and parents from this time. Ideally students should aim to be at school by 8.45am to enable them to unpack their bags, greet their teacher and friends, and organise themselves for learning.

- **Assemblies –Whānau Hui**

We start each term with a Pōwhiri/Whakatau to welcome new students to our school.

At the end of each term there is a special End of Term Hui. Class awards are given out for Aiming High.

We conclude the year with an End of Year Prize-giving Hui. Class awards are given out for Achievement, Most Improved, Citizenship, Sports, and Arts. There are also Team cups for citizenship and a number of Year 8 awards including Outstanding Leader and Outstanding Year 8 Students. 100% attendance for the year is also acknowledged.

- **Behaviour**

At Helensville School we work on a positive, solution focused model of behaviour management. We focus on the virtues of Resilience, Respect, Excellence, Assertiveness, Citizenship and Honesty (RREACH). Within all classrooms there is a 'Thinking Desk' or similar spot where students get the opportunity to take time out, reflect on their choices and what they need to do to turn a situation around. At lunchtime we have a 'Thinking Room' where inappropriate playground behaviour is discussed. If your child's teacher or the teacher in charge of the 'Thinking Room' have any concerns about your child's behaviour they will contact you.

- **Bells (Special)**

A continuous ringing or a continuous intermittent (on/off) bell at the school indicates an emergency and the school will either be evacuated to the grassed area in front of Kowhai Āwhina or returned to their classrooms. We ask that parents/caregivers do not enter the school or call the school office at this point as we will be focusing on ensuring the safety of all our students. Emergency procedures are practised at least once per term.

At intervals or lunchtimes when it is deemed too wet to be outside three bells indicate that students are to either remain inside their classrooms or return to them. Junior classes have senior students who help duty teachers as wet day monitors.

- **Bell Times**

8.30 a.m.	Staff in their classrooms, students able to enter rooms
8.55 a.m.	First bell – all students to class
9.00 a.m.	Class lesson programmes commence, first roll call
10,00 a.m.	Brain food at some point during the morning's learning
11.00 a.m.	Morning interval
11.10 a.m.	End of morning tea eating - students released to play
11.40 a.m.	Classes recommence
1.00 p.m.	Morning classes cease and lunch play begins
1.25 p.m.	End of lunch play - students eating time
1.40 p.m.	Students report to classes
3.00 p.m.	End of School

- **Board of Trustees**

HPS is currently working alongside a commissioner.

The Board of Trustees is elected every three years by parents and caregivers. Any community member is eligible to stand if nominated by a parent or caregiver. Five parent trustees are elected. The staff also elects a staff trustee. The Principal is a member of the Board of Trustees by right. Other trustees may be co-opted onto the Board to provide needed expertise or to redress gender or ethnic imbalances. A Chairperson is elected annually. A full report is prepared and published annually. This report includes officially audited financial statements. While the Board of Trustees governs the school, setting policy in consultation with staff and the community, and ensures that all legal requirements are carried out, the Principal is responsible for the day to day running of the school. Regular Board of Trustee meetings are held. Dates for these meetings can be found in the school newsletters and on the website. All community members are welcome to attend Board meetings.

- **Book Bags**

Juniors are asked to purchase a book bag for both their nightly readers and books borrowed from the school library. Book bags help to protect our valuable resources.

- **Book Club**

Scholastics Books send home order forms for books to purchase usually twice per term. Parents do not need to buy these books but may send along order forms to their classroom or the school office if they would like to purchase anything.

- **Buses**

Pupils who live more than 3.2kms from their nearest school are entitled to bus transport to school if a bus service is available. Arrangement for bus travel is usually made on enrolment but contact the office should you wish to discuss your child being included on a bus route. Students are expected to behave in a way that is both safe and considerate on the buses. Parents/caregivers of students who catch the school bus MUST be waiting at the bus stop to collect your child/children or they will be returned to school.

- **Cancellation or Postponement of Trips or School Events**

Should the need arise to cancel or postpone a trip or school event a decision will be made by 8.15am. Please check the school's website or alternatively contact the school after 8.30am.

- **Children with Special Needs**

With a wide range of abilities in all classes, it is important that we provide equal educational opportunities for all students at Helensville School. Whilst teachers are trained to cater for the needs of all students we also work closely with educational agencies to support those students with special educational needs. Learning Support Staff work throughout our school to further support learning needs. Please see your child's class teacher to discuss any needs your child has.

The School has a Learning Support Coordinator.

- **Classification of Students**

Students who turn 5 or start school after the 1st July are classified in their first year of school as new entrants or Year 0. Children who turn 5 before the 1st July are classified in their first year of school as Year 1.

- **Collection of Students**

Attendance of all students is monitored through the office. Parents are asked to check in at the school office and sign their child out if they need to collect their child/ren during school hours. Students will then be called down to the school office to be collected.

- **Complaints**

The school has a Complaints Procedure to deal with any issues or problems that may arise. This will guide you through the steps in which to follow if you feel that something needs to be addressed. This is available through the school office or on our school website.

- **Computers**

Helensville School supports the use of digital technologies and the appropriate use of this medium as a necessary teaching and learning and resourcing aid for teaching and support staff at the school.

The purpose of using ICT including the internet at school is to support teaching and learning programmes. Parents are asked to read the Helensville Primary School Student User Agreement Overview and discuss these with their children every year. Year 5-8 students also have a Digital Technologies and BYOD agreement that needs to be signed prior to your child bringing their device to school.

- **Custody**

The Principal needs to sight any documentation pertaining to special custody arrangements or court orders limiting or excluding access by a person or persons to students enrolled at Helensville School. A copy of these documents will be held by the Principal.

- **Cycling to School**

It is the recommendation of the New Zealand Police that children do not ride their cycles to school before they are nine years old. It is compulsory that all children riding cycles wear safety helmets. Bikes are to be secured to the rack at school but no responsibility is accepted for their safety. Bikes are to be walked through the school grounds.

- **Dental Clinic**

There is a mobile dental clinic which is based at Helensville School at different times throughout the year including school holidays. Please call the Westgate Clinic on 098322116 if you have any concerns.

- **Dogs**

For health and safety reasons dogs are **not permitted** on the school grounds unless prior permission has been granted by the Principal. We ask that dogs left outside of the school gate are well away from the main school entrance points. On Ag Day dogs are not to be walked around the school grounds. There is a policy on our school website outlining school expectations.

- **Drop Off Zone**

The front of school is a 'Drop Off Zone' only. Parents/caregivers are asked to pull in and out only. At no time are parents/caregivers permitted to leave their cars. Parents/caregivers are asked to park in other appropriate spaces if they need to collect their child/ren.

- **Emergency Procedures**

Each classroom has emergency procedures displayed and every term evacuation and emergency procedure drills are conducted. If you are in the school grounds when there is either a continuous ringing or a continuous on/off bell please follow the direction of the staff. The school will follow Civil Defence instructions should the need arise

- **Enrolling Children**

Helensville School has an Enrolment Zone in place. The primary place of residence of the child and the child's primary caregiver must be within zone. You will be asked to provide supporting documentation. (To find out more information on zone boundaries, please check the school website or contact the office). Once the address has been confirmed, contact the school office to arrange an enrolment interview with the Principal. Parents/caregivers who are

enrolling children will need to complete the school's enrolment documentation (either online or hard copy) and purchase the appropriate stationery and school uniform.

Original copies of birth certificate and immunisations must be sighted for all students enrolling, regardless of age. If you are enrolling a child who does not have a New Zealand birth certificate you will also need to bring their passport to the meeting with the Principal.

It is important that the school is informed of any court orders regarding custody or protection of children. These orders must be sighted by the Principal and a copy will be held.

New entrants (Year 0 or 1) who are enrolled for their fifth birthday are encouraged to have pre-school visits before their starting day. Generally, three visits are enough. These visits may happen on either a Tuesday or Thursday and can be arranged through the school office or with the Year 0/1 teachers. Parents/caregivers must sign in at the school office before visiting the room and stay with their child (or on the school site) throughout their visit.

- **Gifted and Talented Education (GaTE Programme)**

HPS has a GaTE teacher who works 1-2 days a week supporting students. Groups of students may be withdrawn to be part of a teaching programme designed to draw out their thinking skills and challenge them appropriately. Parents are asked to discuss their child's inclusion in a GaTE programme with class teachers.

- **Grounds**

Students must have cleared the school grounds by 3.15pm unless they are under adult supervision. No student is allowed on the school playgrounds after school unless supervised by an adult.

People are welcome to use the school grounds outside of school hours in a considerate and sensible manner. Helensville School Board of Trustees will not be held responsible for any injury or accident that occurs through its use outside of normal school hours.

- **Hall**

Our school hall, built in 1999 and refurbished in 2010, is available for community use outside of school hours. If you wish to use the hall, please contact the school office.

- **Health**

We have access to a range of health care support workers. If you would like to speak to the Public Health Nurse, Speech Language Therapist or a Social Worker please speak to your child's teacher or the school office.

The mobile ear caravan is at Helensville School regularly and an appointment can be made by phoning the Public Health Nurse.

- **Head Lice**

Parents are asked to check their child/ren's hair weekly for head lice. If your child has head lice please inform your child's teacher or the school office so a note can be sent home to the whole class. If a child is found to have head lice at school parents/caregivers will be contacted and children asked to be taken home for treatment. Children are not able to return to school until their hair has been treated. Daily brushing and combing of hair is an important part of prevention

- **HIPPY**

Helensville School supports the HIPPY program (Home Instruction for Parents of Preschool Youngsters). We also recognise the importance of children on the program completing HIPPY homework. If you would like contact details for the local HIPPY coordinator, please contact the Parakai School office.

- **Homework**

All children are expected to read every night, do sight words (Juniors and selected others) and basic facts practice. Anything over and above this is considered optional. Any optional tasks reflect current teaching and learning or may be maintenance for past teaching and learning.

There are no formal consequences for non-completion of homework. In line with research around homework, teachers are asked to actively reward and focus on those that choose to do their homework. Teachers may choose to discuss the non-completion of core reading and basic facts practice with the student and parents.

- **PATHS Committee**

This active and caring group of parents, teachers and community members raise funds to provide “extras” for Helensville School. They coordinate fundraising initiatives throughout the year including Ag Day. Meeting dates are published in the school newsletter and on the school website.

- **Houses**

We operate a four house system: - Green, Red, Gold, Blue.

The system is used to encourage leadership, competition, responsibility, initiative and pride in the school. Points are awarded as an incentive and collated, the winning house has a mufti-day at the end of each term.

- **Inter School Competitions**

Our school is part of the Kaipara & North West Schools’ Clusters. Sports days are held for students in the Middle and Senior Schools in a range of individual and team sports throughout the year. Keen to let our students experience a range of opportunities, we also enter teams into The Aims Games and North Island Ski Championships. We are often involved in speech, science and literature inter school competitions.

- **Launchpad (Bible in School Programme)**

Launchpad is non denominational religious instruction that operates through some of our School Teams, usually on Friday mornings from 9 – 10am. Parents are asked whether or not they want students to attend. As schools can be legally closed for half an hour for religious instruction to take place, parents may choose to keep their child at home for this time.

- **Learner Map Conferences and Reporting**

Parents, students and teachers meet to talk about the student’s learning and things that impact on this. This happens on the first day of school each year.

Twice a year there will be general comments posted on Seesaw or sent home. Learning is placed on Seesaw throughout the year and parents are encouraged to comment. See the teacher about how to access Seesaw.

- **Library**

All classes visit our school library once a week to enjoy the library and choose books to be issued to take home.

Books are able to be borrowed for two weeks. The library is also open at lunch times for borrowing and quiet reading time.

- **Lost Property**

Property found in the grounds and not named is placed in the lost property shed. Please ensure that uniforms are clearly named. This is especially important during swimming time.

- **Lunches**

Ezlunch provides quality ,freshly made food. Order online by 9am for lunchtime delivery. Go to www.ezlunch.co.nz and click create an account and fill in your details. This creates your family mykindo account.

Lollies, soft drinks and drinks labelled “not suitable for children” are not permitted at school.

We have a ‘Brainfood’ break at around 10.00am for 5 minutes. Students are allowed a small snack of fruit or vegetables at this time. Students without suitable ‘Brainfood’ are encouraged to have a drink of water.

- **Māori Programme**

All classes visit Tiakimanawa (Room 6) weekly for te reo and tikanga lessons with Whaea Waratah. Opportunity is provided for students interested in kapa haka.

- **Mobile Phones**

Mobile phones belonging to students are not permitted in classrooms and are to be handed in at the office when students arrive at school, then collected at the end of the school day. Messages can be checked at playtimes and lunchtimes at the office. No responsibility is taken for mobile phones not handed in to the office.

- **Money**

Students are asked to not bring money to school unless for a specific purpose. Please place money in a clearly named and marked envelope and hand in to their teacher on arrival at school. Cheques should be made payable to 'Helensville Primary School'. Parents may come directly to the school office to pay. There is eftpos available. Online payments can also be made. Please see our school's website www.helensville.school.nz

- **Music Lessons**

Specialist music lessons including singing, songwriting and a variety of musical instruments are provided by outside teachers. Please see the school office for more details.

- **Newsletters**

School newsletters are produced once a fortnight on Thursdays and deal with everyday matters. These are sent home via email, Skool Loop and Facebook. The school office also holds paper copies. Newsletters are also posted on the school's website www.helensville.school.nz

- **Parent Help**

At Helensville School we actively encourage "Parent Help". Parents are asked to make contact with the classroom teacher to discuss ways they could be of assistance such as putting away resources, repairing books, processing resources etc. Parents helping in the school must sign in and out at the office.

- **Volunteer Whānau Reading Programme**

This programme runs out the staff room Monday to Thursday from 9.00am until 10.30am. Volunteer Whānau read with chosen students using the 'Pause, Prompt, Praise' method for approximately 10 minutes a day. We highly value the time our volunteers give to our students, many of them with no connection to the school. Please see the Learning Support Coordinator if you or someone you know is willing to help out with this programme.

- **Permitted Items**

✓ Hand-held toys (these are to be non-electronic, not requiring batteries) to play with at break times. Note these are brought at the owner's risk.

✓ Cell phones if needed for afterschool arrangements; these must be left at the office upon arrival to school and collected at the end of the day.

- **Photographs**

Prepaid class, family and individual photos are taken once a year by a commercial photographer. Parents/caregivers are under no obligation to buy these photos.

● Physical Education and Sport

Helensville School requires all students to participate fully in all aspects of the physical education programme including cross country and aquatics. Students will only be excused from participating if there is a note from home explaining why they can not take part in the programme. We ask that parents support us by not allowing students to 'opt out' and discussing any issues or concerns with the class teacher.

● Policies and Procedures

Helensville School has Policies and Procedures to support the Helensville Primary School Charter. In addition to these there are a series of Policies and Procedures as part of its management process. All Policies and Procedures are reviewed as part of a cycle. Copies are available from the school office and are available on the school website.

● Prohibited Items

- Fizzy drinks, energy drinks, sweets (We encourage all children to have water in their drink bottles and to have this with them every day at school)
- Electronic items and devices for Year 1-4 students
- Precious or valuable toys or items (including unnecessary money)
- Dangerous or illegal goods and items

We encourage people to be aware of potential life-threatening allergies and to be careful when eating nuts or eggs at school. Please note we have several children throughout the school that have allergies, ranging from mild to severe. We have discussed how to take care with these types of food with the children, but if possible please try to limit these in lunch boxes.

● Road Crossings

Before school, parents are responsible for the safe arrival of their children. All children are expected to use the appropriate pedestrian crossings and crossing points. After school, children who are crossing the road are expected to leave by way of the supervised exits.

If you are waiting opposite the school, please allow your child to cross safely under supervision. It is important that parents/caregivers do not park/stop on the yellow lines or in places which endanger the safe crossing of the road by our students.

● Smoking

Helensville Primary School is a Smoke Free School. Smoking is not permitted anywhere on the grounds or in the buildings.

● Stationery

Some stationery is able to be purchased from the school office. Stationery lists are available from the school office and are also posted on our school's website, www.helensville.school.nz

● Sun Safe

We are a Sun Safe School and the wearing of brimmed or legionnaires type hats is compulsory during Terms 1 and 4 when outside. We also recommend that students wear sunscreen. Please check your child/ren's hat is clearly named.

● Special Events/ Programmes

A & P Show

This is a local agricultural day held annually in Helensville. Helensville Primary School enjoys participating in the animal cut out competition and contributing art work to the exhibition.

Anzac Day

Representation and acknowledgement for this day is an important tradition at Helensville School. As a school we join the march down Commercial Road and a school representative places flowers outside the War Memorial Hall in Helensville.

Agricultural Day

Ag Day is an annual event at Helensville Primary School, usually held on the first Friday back of Term Four. Starting at 4:00pm and ending in the evening at around 7:30pm, it is a very important school event. This day is run by PATHS.

Christmas Parade

Each year the school enters a float in the community Christmas Parade. Details will come home via the school newsletter.

Discos

On occasion discos may be held to fundraise for special events or projects. Details will come home via the school newsletter.

Whānau Fun Night

This is held early in Term One as a means to welcome new parents/students and staff to our school. Games and activities are organised to welcome new and returning families, for the afternoon/evening picnic.

Graduation Dance

The senior school traditionally holds an end of year graduation dance for the Year Eight students. This is held in the last week or so of the school's calendar year. This is a formal evening.

Production

The school puts on a whole school production every second (odd) year. Each child is involved over a series of night time performances and one matinee.

- **Seesaw**

Students learning is posted on Seesaw regularly. Parents are encouraged to comment on work and talk to their children about it. Seesaw is central to our reporting of achievement. Talk to your teacher about logging in.

- **Support Agencies**

The following agencies call regularly at the school or are available to the school: The Public Health Nurse, Community Social Worker, School Psychologist, RTLB, Speech Therapist, Hearing and Vision Testing, Attendance Officer, Police Youth Aid Officer and Police Education Officer. Please speak to the Learning Support Coordinator should you want to get in touch with any of these agencies.

- **Swimming (Aquatics Programme)**

All children are expected to take part in swimming unless they are excused for medical reasons by a note from home. Students in Years 1 – 4 participate in swimming lessons at Parakai Springs, swimming every day as part of a one-week intensive block. Students in Years 5-8 will participate in lessons at the Kaipara College Pool. Lessons culminate in a competition day for Years 4 – 8 and a show off day for Years 1 – 4.

- **Technology (Manual) Training**

Year 7 and 8 students go to Kaipara College for Manual/Technology Classes on Tuesday or Thursday mornings. They rotate around the following subjects: food technology (cooking) and materials technology (metal/woodwork and sewing). Students usually walk down, but if it is raining a bus is ordered.

- **Travel Wise**

Helensville Primary School has a school travel plan which promotes Walking School Buses and manages the congestion at the school gate. The plan also incorporates road safety education. Please speak to the office if you would like your child/ren to be part of the Walking School Bus or a keen to lead one.

- **Trips/Performances**

At times Teams will organise trips outside of the classroom or performances at school to support and extend learning experiences. Details will come home via school newsletters/seesaw.

- **Uniforms**

Uniforms are a compulsory requirement when enrolling or re-enrolling at Helensville School. Uniforms can be purchased online through NZ Uniforms. We hold a supply of sizes at the school office so you can try for size. Those students not in full uniform will require a note explaining the reason.

- **Values**

The Values of: Resilience - Hīhiri, Respect - Whakaute, Excellence - Kairangi, Assertiveness - Maia, Citizenship - Kotahitanga and Honesty - Pono (RREACH) are taught and valued at Helensville Primary School. This is recognised through classroom certificates at assembly.

- **Visitors to the School**

Visitors to the school are welcome. All visitors to the school are to report to the school office and sign the visitor's book. This includes parents coming early to collect their child/ren or dropping off lunches.

School Staff 2022

Principal	Mr Stephen Kendall-Jones	principal@helensville.school.nz
Deputy Principal	Mr Glen Savage	glens@helensville.school.nz
Deputy Principal	Mrs Karen Holleron	karenh@helensville.school.nz
Learning Support Coordinator	Mrs Tania McCorkindale	tanium@helensville.school.nz
School Secretary	Mrs Sharron King	sharronk@helensville.school.nz
Office Assistant	Ms Sharon Thompson	sharont@helensville.school.nz
School Finance Manager	Mrs Wendy Roycroft	accounts@helensville.school.nz
School Librarian	Mrs June Oswald	juneo@helensville.school.nz
School Caretaker	Mr Tony Hemeheema	
Assistant Caretaker	Mr Dusty Penney	
Cleaner	Mrs Donna Wright	

Kowhai Team

Kōwhai Āwhina Tahi Year 0&1	Mrs Nikita Riggans	nikitar@helensville.school.nz
Kōwhai Āwhina Rua Year 0&1	Mrs Heather Foreman TL	heatherf@helensville.school.nz
Kōwhai Āwhina Toru Year 0&1	Miss Mandy Hopkins	mandyh@helensville.school.nz
Room 20 Year 2	Miss Rose Cinjee	rosec@helensville.school.nz
Room 21 Year 2	Mr Jed Stanton	jeds@helensville.school.nz

Miro Team

Room 16 Year 3&4	Miss Kimberley Gray	kimberleyg@helensville.school.nz
Room 17 Year 3&4	Mrs Julie Hudson	julieh@helensville.school.nz
Room 18 Year 3&4	Miss Fran Holmes	franh@helensville.school.nz
Room 19 Year 3&4	Miss Stephanie Greenhalgh TL	stephanieg@helensville.school.nz

Rata Team

Room 1 Year 5&6	Mrs Bronwyn Conlogue	bronwync@helensville.school.nz
Room 2 Year 5&6	Miss Jessa Cochrane	jessac@helensville.school.nz
Room 3 Year 5&6	Mrs Rebecca Carr	rebeccac@helensville.school.nz
Room 4 Year 5&6	Miss Maiken Jordan	maikenj@helensville.school.nz

Rimu Team

Rimu Whā Year 7&8	Miss Raine- Seren Terry	rainet@helensville.school.nz
Rimu Toru Year 7&8	Mrs Jules Davies	julesd@helensville.school.nz
Rimu Rua Year 7&8	Mrs Jennie Clark	jenniec@helensville.school.nz
Rimu Mahi Tahī Year 7&8	Mrs Nicole Stokes Sports Coordinator	nicoles@helensville.school.nz
Rimu Mahi Tahī Year 7&8	Miss Alana Mill TL	alanam@helensville.school.nz
Rimu Mahi Tahī Year 7/8	Mrs Laura Clayton	laurac@helensville.school.nz

Support Teachers

Mrs Laura Clayton	laurac@helensville.school.nz
Mrs Kelly Clark ICT	kellyc@helensville.school.nz
Mrs Deb Franke	debf@helensville.school.nz

Learning Support Staff

Mrs Emily Hutchison	Mr Paul Smith	Mrs Nicki Bojsen-Moller	Mrs Ruth Carty
Mrs Michelle Colson	Miss Sandra Horan	Mrs Nicola Reynolds	
Mr Paul Copland	Mrs Louise Painton	Mrs Cheryl Donovan	

