



PERMISSION AND INFORMATION FORM 2024

STUDENT'S NAME: _____

ROOM: _____

Home Address: _____

Landline Phone Number if applicable: _____

Parent/Caregiver (1) Name: _____ Mobile: _____ Email: _____

Parent/Caregiver (2) Name: _____ Mobile: _____ Email: _____

Emergency Contact: (other than parent/caregiver – please state relationship to child i.e. nana)

1. _____ Relationship: _____ Mobile: _____

2. _____ Relationship: _____ Mobile: _____

Are there any health problems we should be aware of: Yes/No

Details: _____

EDUCATION OUTSIDE THE CLASSROOM: As part of our school's learning programme, we may take classes/teams on local trips during the year. Such trips usually incur no cost and involve students walking to local sites under the supervision of their class teacher/team leader. Parents/caregivers will be informed of these trips.

My child has permission to walk to local sites YES / NO

PHOTO PERMISSION: Occasionally, photographs of children are shared externally in the school's newsletter, on our website or in newspaper articles about the school.

I give permission for photos of my child to be shared YES / NO

DIGITAL PLATFORMS: In signing this form I understand that my child will use digital platforms that may require their first and last name, along with their school email address. This includes, but is not limited to, online learning programmes such as Mathletics, Epic, Prodigy or Scratch.

INTERNET SAFETY – please read the attached Acceptable Information Technology Use guidelines and discuss this with your child. I have read the Acceptable Information Technology Use guidelines for Helensville Primary School. I understand that my child is responsible for using school equipment for the purposes outlined. I have discussed this document with my child, explained its importance and the consequences for going against the school's guidelines. I understand that Helensville Primary School will do its best to restrict access to any material, which is contrary to sound educational purposes, would cause embarrassment to the school or be in any way illegal.

PRIVACY STATEMENT

- We will share personal information about a student's progress and well-being with those people named as the parent(s), caregiver(s) or guardian(s) of that student. We will only share other personal information with the parent(s), caregiver(s) guardian(s) or extended family/whānau of a student who are noted in our records as able to receive this information.
- When collecting personal information, we will tell people:
 - What we are collecting
 - Why we are collecting it
 - What we will do with it
 - Individuals have the right of access to information about themselves/their children

Name of Parent/Caregiver: _____

Signed: _____ **Date:** _____