HELENSVILLE PRIMARY SCHOOL

POLICY: PRINCIPAL APPRAISAL

2010/05

Purpose:

The Helensville Primary School (HPS) Board of Trustees will ensure that the Principal is appraised.

Objectives:

1. The HPS board is committed to being a good employer and encouraging and fostering high performance in its Principal.
2. The Principal will be appraised on an annual cycle which includes ongoing and timely monitoring of achievement.
3. The Board will appoint an independent appraiser who will appraise on matters determined after consultation between the Board personnel committee and the Principal.
4. The independent appraiser will have experience in the Education profession.
5. The appraisal process will reflect the priorities of the Board as set out in the strategic plan and the Principal’s job description.
6. The appraisal process will adhere to the requirements of the relevant employment contracts and employment legislation.
7. The appraisal process will be rigorous and is to focus on improving and developing the professional practice of the Principal.
8. All appraisal documentation is confidential to the Board Chair and the external Appraiser.
9. The completion of the appraisal process will be reported to the Board of Trustees by the personnel committee on an annual basis.
10. The Board requires the Principal to take part in regular Professional Development, to have a mentor Principal and to be part of a professional learning group and to report progress annually.