HELENSVILLE PRIMARY SCHOOL

POLICY: STAFF APPOINTMENTS

2010/06

Purpose:

The Helensville Primary School (HPS) Board of Trustees will ensure that the best person for the position is appointed to any vacancy.

Objectives:

1. The HPS board will be an equal opportunities employer.
2. HPS will provide a clear framework or procedure within which appointments are made.
3. HPS will ensure that the rights of applicants are met.
4. The HPS Board of Trustees delegates responsibility for the employment of all staff, other than the Principal, to the Principal.
5. The Board & Principal will ensure that the appointments process is robust and transparent and provides an opportunity for the best person for the position for this school to be appointed.
6. In appointing to a position, the Board or Principal will take into account the general and/or specific needs of the school.
7. The Board and Principal will ensure that all legislative requirements are adhered to.