HELENSVILLE PRIMARY SCHOOL

POLICY: PROTECTED DISCLOSURE

2010/14

Purpose:

The Helensville Primary School (HPS) is committed to providing an environment where employees are safe to make disclosures of serious wrongdoing committed by their employer or another employee confidentially.

Objectives:

1. HPS will comply with the Protected Disclosures Act 2000.
2. HPS will implement a procedure for employees to confidentially make disclosures of serious wrongdoing.
3. The Board of Trustees will appoint two Protected Disclosures Recipients.
4. Serious wrongdoing for the purposes of this policy includes any of the following:
   4.1 Unlawful, corrupt or irregular use of public funds or resources
   4.2 An act or omission or course of conduct;
       o Which seriously risks public health or safety or the environment;
       o Or which constitutes a criminal offence;
       o Or that is oppressive, improperly discriminatory, grossly negligent or constitutes gross mis-management;
       o Or constitutes serious risk to the law.
5. The content of the protected disclosure must be reported to the Board of Trustees at the earliest opportunity.
6. The Board of Trustees directs the principal to have a protected disclosure procedure and to ensure this is adhered to.